

HRD: 2019-20/045

03<sup>rd</sup> May 2019

**Mr. Suyash Sawant**  
**Post: Redi Bazarwadi,**  
**Taj: Vengurta Sindhudurg,**  
**Maharashtra.**

**Dear Mr. Sawant,**

With reference to your application and the subsequent interview you had with us, requesting for training facilities in our organisation, the Company is pleased to offer you an opportunity for training in the Company's **GOF C Plant in Production Dept** as **"Trainee Engineer – Production"** for a period of **1 Year** on the terms and conditions detailed hereunder:

1. Your training period will be for twelve months with effect from **03<sup>rd</sup> May 2019 to 30<sup>th</sup> April 2020.**
2. During the training period you will receive stipend as follows:

<b>Stipend</b>	:	<b>Rs. 9,830 /-</b>
<b>HRA</b>	:	<b>Rs. 3,314/-</b>
<b>EDU ALL</b>	:	<b>Rs. 1,250/-</b>

3. You will be covered under Employee State Insurance Act, 1948.
4. You will not be entitled to any allowances other than the above to which the other employees of the Company may be entitled.
5. You will be entitled to 11 days of Casual-cum-sick leave and such other paid holidays, which the Company may declare from time to time. You will be eligible to get earned leave as per the Company Policy on completion of your training period.
6. You will diligently make all efforts to learn the necessary and required skills. You may be called upon to take such oral and/or written tests, which the Company may prescribe from time to time.

*MS*

